

Internship at Cocoon Hospotel, Jaipur

By

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HOSPITAL PROFILE

1.1 COCOON, THE HOSPOTEL... AN INTRODUCTION



"Cocoon is an exclusive Birthing center where giving birth is a greatest feeling not the fear focused on prevention, health, wellness, social support and unique needs".

Cocoon(**A unit of Lineage Healthcare Limited**) is a luxurious birthing centre established in 2012. **It** came up with a concept of giving the new borns a "Safe Heaven" and the new mothers to deliver with a style statement. Cocoon is the concept where a mother spends nine months in the most joyous manner without apprehensions & fear, celebrates the delivery and makes it one that is smooth, stress free, joyous and enchanting. Right from preconception to antenatal & postnatal stages and then onto the care of their little one.

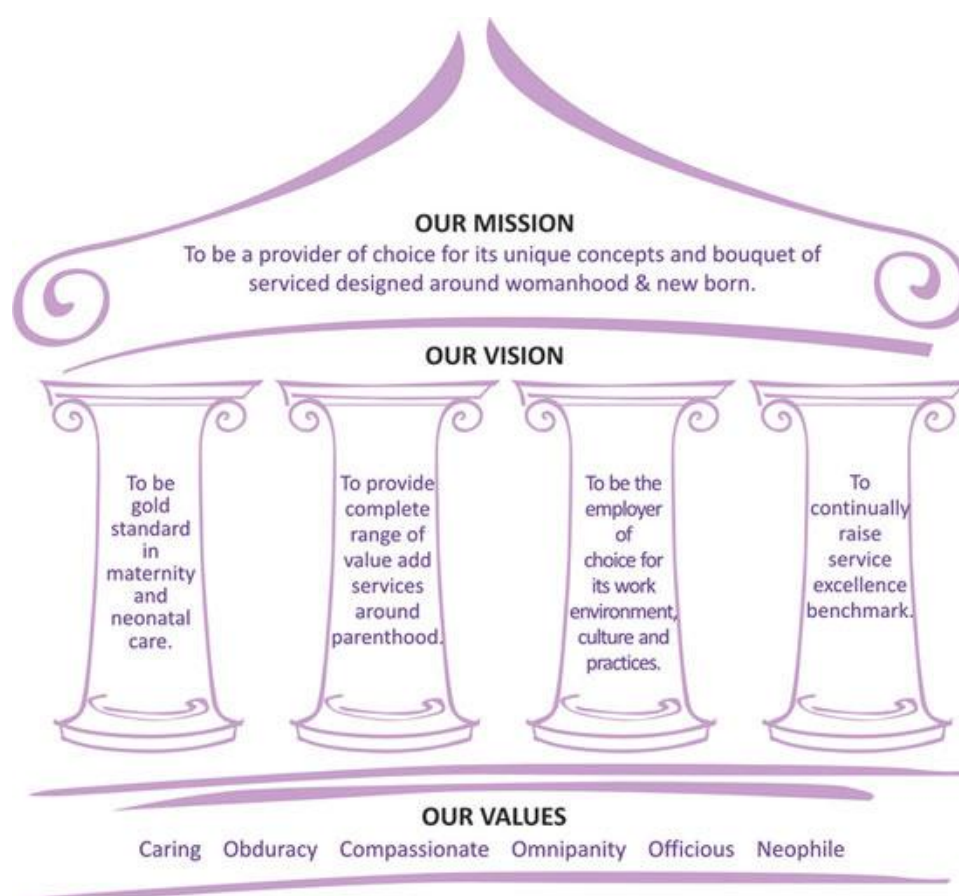
Cocoon is equipped with Aristocratic Care, Royal Comforts and luxurious amenities of Spa, Yoga, Special Maternity, Newborn apparels & accessories and state of the art **cafe**. A Team of highly qualified personnel helps the family make informed choices for their care during pregnancy, labor, birth, postpartum & newborn care, and strives to provide them with the experience they desire for.

Cocoon provides the world-class medical facilities like modular **Operation Theatres, LDR suites, Level 3 Neonatal Intensive Care Units, Fully Motorized Imported Medical Beds and Examination Couch, 4D Ultrasound Technology**. It is a 20 bedded luxury hospotel, located at Tonk Road offering high quality maternity care to the people within Rajasthan and bordering states as well.

Right from a trusted gynaecologist to the exercise regimen, expert nutritionist, the regular checkups and most importantly, ensuring the comfort and health of the expectant mother. It provides comfort and **hospitality of a 5 star hotel**.

At Cocoon we make God's special creation arrive in style... and deservingly so.

1.2 COCOON'S VISION, MISSION AND CORE VALUES



1.3 LOCATION

Cocoon is easily accessible as it is located in the prime location of Jaipur city.

ADDRESS:- Plot No – 14, Airport Plaza,
Durgapura, Tonk Road,
Jaipur (Rajasthan)

1.4 COCOON BRAND AND LOGO



The logo of cocoon boasts associating birthing with the most royal experience a mother can have hence the royal purple colour theme runs throughout the organization including the logo. With a new born cosily nestled in the O... The logo represent what Cocoon actually represents.

1.5 SCOPE OF SERVICES

1. ANAESTHESIA

2. LAPROSCOPIC SURGERY

3. NEONATOLOGY

4. OBSTRETIC AND GYNOLOGY

5. DERMATOLOGY

6. PEDIATRICS

7. RADIOLOGY AND IMAGING

- X-RAY
- ULTRASOUND
- FETAL DOPPLER
- ANAMOLY SCAN
- BONE DENSITOMETRY
- MAMMOGRAPHY

8. LAB SERVICES

9. PHYSIOTHERAPY

10. PSYCHIATRY

11. DIETICIAN

12. ANTE NATAL CARE

- PREGNANCY YOGA
- LAMAZE EXERCISE
- BREATHING TECHNIQUE
- MEDITATION AND LONG RELAXATION
- LABOR ASSISTANCE
- BREAST FEEDING ASSISTANCE
- GARBH SANSKAR
- AFTER DELIVER EXECRCISE AND WEIGHT LOSS

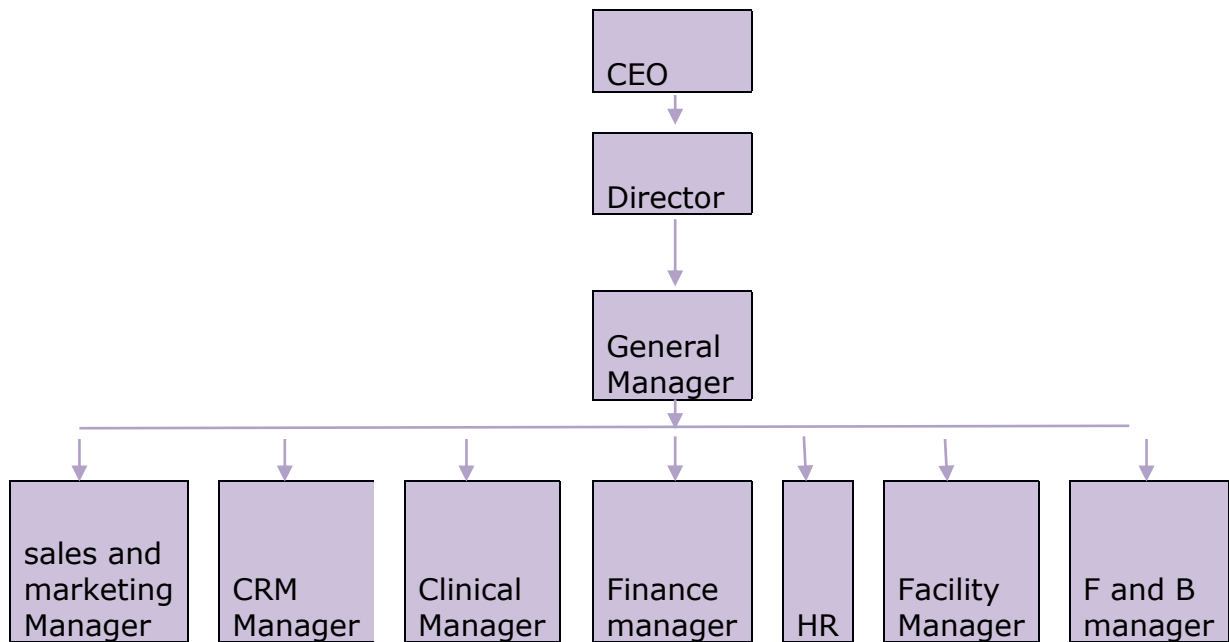
13. COSMETOLOGY

14. ASTRO CHILD MEDICAL PALMISTRY

1.5 FLOOR WISE DISTRIBUTION

- BASEMENT
 - Office of the General Managers
 - Meeting room
 - Masterminds (offices and chambers of managers)
 - Marketing department
 - Nerve centre (IT personnel office)
 - Locker rooms and changing rooms
 - General store
 - Fire exit
 - Motuary

ORGANOGRAM

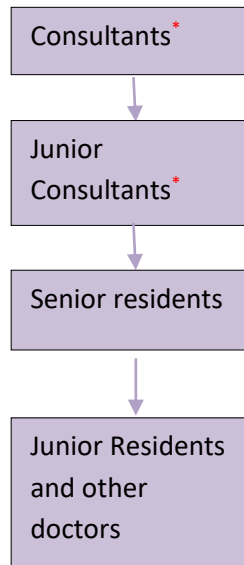


- I FLOOR

- Help desk
- Billing counter
- Converse i.e. consultation rooms
- Examination room
- Waiting lounge
- USG room
- Pharmacy
- Feeding room
- Sample collection room
- Cosmetology room

Daily OPD timing of Cocoon is 8 am to 8 pm.

Average No. of OPD patients at Cocoon hospotel is 65-70 patients (Both old and new)

ORGANOGRAM

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Doctors/ Specialist can also be divided with respect to-

A. Salary pay

1. salary
2. incentive
3. salary + incentive

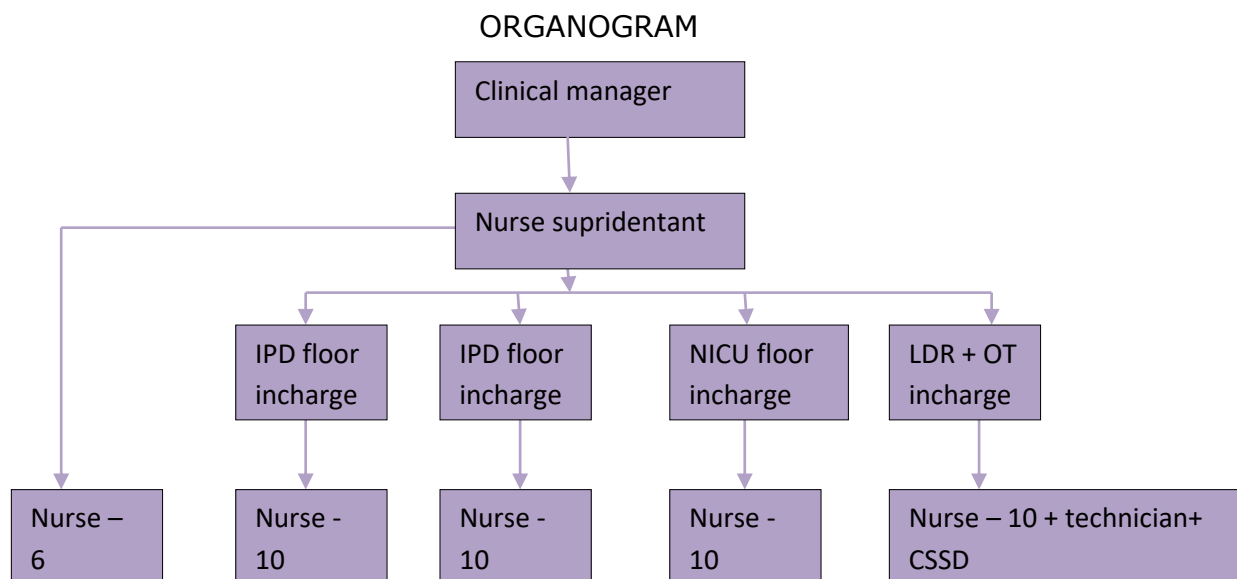
B. Their association with Cocoon

1. retainer mode
2. associate (responsible for IPD)
3. visiting (responsible for IPD and OPD)

- II and III FLOOR
 - Nursing stations
 - Twin sharing room -1
 - Abode eco rooms
 - Abode superior rooms
 - Paradise rooms
 - Castle rooms
 - Waiting lobby

SERVICES PROVIDED TO IPD PATIENTS

Procedure cost
Patients food
Toiletries/ Bathing kits? Grooming kits
Mother kits
Baby kits
2-D foot impression
24*7 Nurse
Room decoration
Photography
Attendant Meal



- IV FLOOR

- NICU
- Feeding room
- Viewing room
- Lil Footprints – Nursery
- Spa
- Salon
- Cosmetology
- Waiting lobby

- V FLOOR

- Bliss - LDR suites
- Blossom – Labour room
- OT Staff lounge
- Doctor lounge
- Recovery cum ICU
- Regimen OT

There are 2 Fully Functional OT on the V floor with 3 LDR suites, meant for normal delivery

Easy access to ICU, Blood Bank and CSSD

- VI FLOOR

- Dietician
- Canteen
- CSSD
- Electronic control panel

1.6 CSSD

Total Area is divided into 4 Zones:

- Zone I. (Dirty Utility) Reception , Inspection and Documentation
- Zone II. (Clean Area) Assembly and Packing
- Zone III (Sterile Area) Sterilisation
- Zone IV (Issue Area) Storage and distribution

Check for proper sterilisation

- Bowie dick test
- Leak test
- Sterilisation test
- Batch monitoring test

1.7 MEDICAL RECORD DEPARTMENT

Scope of Services:

- Maintenance of all medical record
- Storage of records :
 - 1) IPD: 5 years
 - 2) Death/MLCs: lifetime
- Maintaining the integrity and confidentiality of all medical record
- Maintenance of MLC cases
- Numbering and filing
- Completion of all incomplete records.
- Arrangement is according to Admission No.

1.8 FOOD AND BEVERAGE DEPARTMENT

Food and beverage department at Cocoon has Cafe Gazebo(I floor) and a kitchen

(VI floor)

Scope of services:

- To provide well balance nutritious food to all patients as per their needs.
- To serve staff and patients attendants
- To helps in improving the patients condition by providing hygienic , proper and nutritious food as prescribed by the dieticians.

Provide 8 servings to in patients.

Types of diet:

- Normal full diet
- Liquid diet

- Soft diet
- Diet for attendants
- Diet for diabetic patients
- Diet hypertension patients.

Cafe Gazebo is a state of the art cafe with all modern and contemporary food, beverage and icecream available all day long.

1.9 HOUSEKEEPING

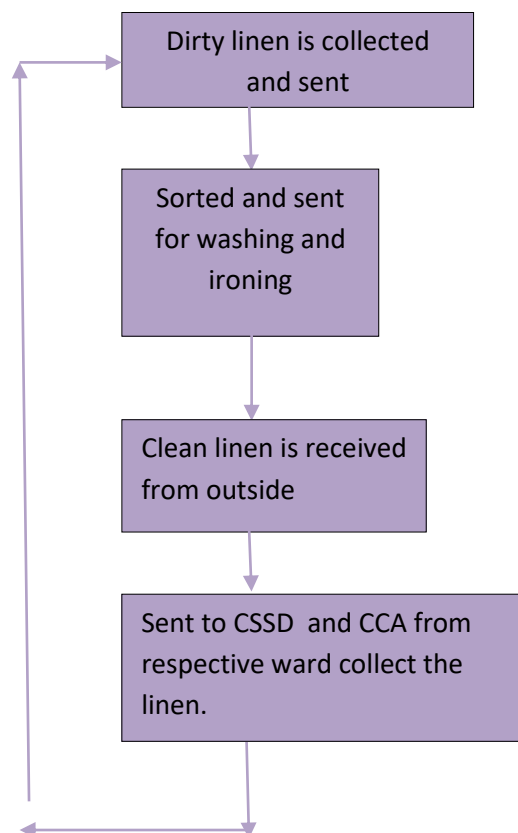
Housekeeping department is outsourced

Services provide:

- Maintain hygiene of the patients and the hospital
- Helping in patients preparation
- Infection control
- Waste disposal

2.0 LINEN AND LAUNDRY

Linen and laundry department id out sourced



2.1 MORTUARY

"Heavenly abode"

Temperature: 5-6 degree Celsius

Capacity: At a time two dead bodies can be kept together

Function:

- To keep the dead bodies in the hospital until the relatives claim them.
- To keep the dead bodies for post mortem (MLC Cases).
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2.2 HUMAN RESOURCE DEPARTMENT

Functions:

- Recruitment based on requisition form from respective department duly signed by incharge of the department, HR and facility director
- Induction and training programs- 3 days induction program for all new employees
- Performance appraisal ones in a year in the month of March
- Employee engagement activities such as birthday celebration, open house, and also on the job trainings such as fire safety. BLS training
- Grievance Handling
- Conduct employee exist interview

2.3 FIRE SAFETY DEPARTMENT

The hospital has fire exist door in each floor . Sprinklers are located in the entire hospital

Smokes detectors are also located in the entire hospital.

Fire Safety Equipments:

- Horse Reel Drums
- Jockey Pump
- Alarm Valve
- Double Hydrant Valve

Hospital follows "PASS" and " RACE" protocols.

PASS: Pull Aim Squeeze Sweep for operating a fire extinguisher

RACE: Rescue Alarm Contain Extinguish, Evacuate.

2.4 MAINTAINANCE DEPARTMENT

The maintenance department in Cocoon is out sourced

Functions:

- To maintain continuous electric supply to the hospital.
- To maintain the chilling plant room of the hospital
- To maintain the supply of medical gases

- To maintain the proper functioning of STP

Operational timings: 24hr.

Infrastructure:

Low tension room

Generator panel: 2 generator of 750 ampere each

Diesel tank- 24 kilolitres capacity

Sewerage treatment plan

Desk panel- control air handling unit

Chilling plant room

Gas manifold room

2.4 SECURITY DEPARTMENT

Security service department of the hospital is outsourced.

Functions:

- To provide security services to all the staff, patients, relatives and visitors
- To protect the hospital property within the premises
- To analyse threats and vulnerability in conjugation with the managements , police and others
- To control the movement of vehicular traffic inside the premises.

