

Internship at
Dr. Virendra Laser and Phaco Surgery Center Eye Hospital,
Jaipur

By

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INTRODUCTION :

Dr. Virendra Laser Phaco Surgery Centre is a highly equipped true super specialty ophthalmic care centre of Rajasthan with super specialised and experienced team of Doctors providing total eye care.

DRVLPSC aims at providing the total quality eye care of international standards to our patients. The centre is equipped with the best and latest machines to keep pace with the rapidly emerging trends globally in eye treatments.

GOALS OF INTERNSHIP

1. To assist the Administrator/ Manager in day to day operations and during this process gain practical knowledge and skills to handle various managerial issues related to major departments in the organization
2. Diagnose critical problems within an operational area.
3. To assist in carrying out different projects
4. To learn the existing culture and acquiring soft skills
5. To gain the insight about the overall functioning of hospital

VISION AND MISSION

Vision

To lay the foundations of a global centre of excellence in an outstanding and egalitarian eye care institution.

Mission

DRVLPSC is a community entrusted sincere, vigorous and dedicated eye care institution which provides international standards of care with state of the art technology, to achieve patient delight and continuously enhance our services.

OBJECTIVES:

- 1) We assure quality healthcare that go beyond the community's expectations through reliable and eminent healthcare services.
- 2) We ensure effectiveness of institutional operations to safeguard and reinforce patient care.
- 3) We abide by all the legal and statutory prerequisites.
- 4) We nurture our staff to upgrade their skills and capabilities

SCOPE OF SERVICES

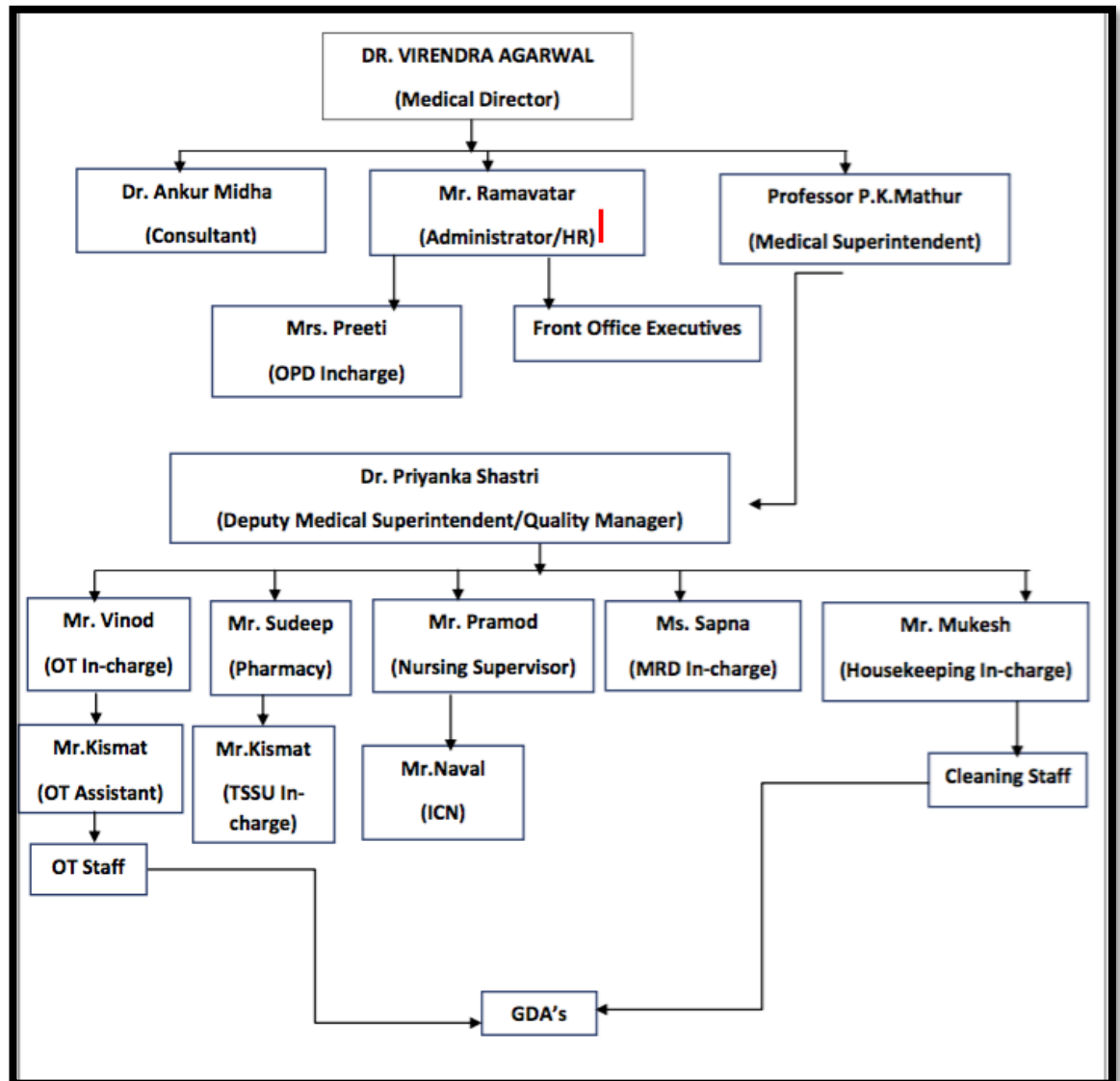
Diagnosis and treatment facilities for

- Cataract
- Cornea
- Paediatric ophthalmology
- Refraction error
- Glaucoma
- Vitreous and retina
- Squint
- Occuloplasty
- Uvea
- Ocular Surface
- Neuro ophthalmology
- General/routine ophthalmology

NOT IN THE SCOPE OF THE SERVICES

- All the emergency cases after the working hours as per our Centre.

DRVLPSC – LEADERSHIP TEAM



DIAGNOSTIC & IMAGING SERVICES

- Topography
 - Pentacam
 - OCT- posterior segment
 - OCT- anterior segment
 - USG eye
 - Angioplasty
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- Emergency & Ambulance Services.
 - Pharmacy
 - Optical shop

A QUICK TOUR

- 20+ Bedded Super Specialty Hospital
- Modular Operation Theatre.
- Seminar Hall & Conference Room.

FLOOR PLAN

- BASEMENT

- Pharmacy
- Optical shop

- GROUND FLOOR

- Help desk
- Billing counter
- Converse i.e. consultation rooms
- AR rooms
- NCT rooms
- Vision room

- Waiting lounge
- TPA desk

- Ist FLOOR

- Converse i.e. consultation rooms
- IOL master room
- Topography room
- OCT machine room
- Counselling room
- Retina consultation chamber
- Cornea consultation chamber
- Waiting lounge
- Dilatation room
- MRD

Daily OPD timing of DRVLPSC is 9 am to 6 pm.

Average No. of OPD patients at DRVLPSC is 110-150 patients (Both old and new)

- IInd FLOOR

- Nursing station
- OT complex
- Changing room
- Waiting lobby
- TSSU
- OT Pharmacy
- MRD

- IIIrd FLOOR

- Waiting lobby
- Management office

- CRM
 - Dining room
 - General store
 - Wards
 - Nursing station
 - Equipment and materials store
 - Pediatric ward
- Roof
 - Generator
 - Lift maintenance chamber
 - Washrooms
 - Laundry
 - Fire tank

There are 2 Fully Functional OT on the IIIrd floor along with lasik OT .

DEPARTMENTS

a. TSSU

Total Area is divided into 4 Zones:

- Zone I. (Dirty Utility) Reception , Inspection and Documentation
- Zone II. (Clean Area) Assembly and Packing
- Zone III (Sterile Area) Sterilisation
- Zone IV (Issue Area) Storage and distribution

Check for proper sterilisation

- Bowie dick test
- Sterilisation test

- Batch monitoring test

b. MEDICAL RECORD DEPARTMENT

Scope of Services:

- Maintenance of all medical record
- Storage of records :
 - 1) IPD: 5 years
 - 2) MLCs: lifetime
- Maintaining the integrity and confidentiality of all medical record
- Numbering and filing
- Completion of all incomplete records.
- Arrangement is according to Admission No (UHID NO.)

c. HOUSEKEEPING

Housekeeping department is outsourced

Services provide:

- Maintain hygiene of the patients and the hospital
- Helping in patients preparation
- Infection control
- Waste disposal

d. LINEN AND LAUNDRY

Linen and laundry department is out sourced.

e. FIRE SAFETY DEPARTMENT

The hospital has fire exit door in each floor. Sprinklers are located in the entire hospital.

Smokes detectors are also located in the entire hospital.

Fire Safety Equipments:

- Horse Reel Drums
- Jockey Pump
- Alarm Valve
- Fire extinguishers

Hospital follows “PASS” and “RACE” protocols.

PASS: Pull Aim Squeeze Sweep for operating a fire extinguish

RACE: Rescue Alarm Contain Extinguish, Evacuate.

f. MAINTENANCE DEPARTMENT

The maintenance department in DRVLPSC is out sourced

Functions:

- To maintain continuous electric supply to the hospital.
- To maintain the chilling plant room of the hospital
- To maintain the supply of medical gases
- To maintain the proper functioning of STP

Operational timings: 24hr.

g. SECURITY DEPARTMENT

Security service department of the hospital is outsourced from Stallion Secuirty Pvt Ltd.

Functions:

- To provide security services to all the staff, patients, relatives and visitors
- To protect the hospital property within the premises
- To analyse threats and vulnerability in conjugation with the managements , police and others
- To control the movement of vehicular traffic inside the premises.

ADDITIONAL PROJECTS

1. A study on Gap analysis of hospital in compliance with NABH- SHCO Standards
2. Designing and implementing various forms of hospital as per NABH norms
3. Training of Hospital employees for NABH pre assessment.