

COMPLETENESS OF INITIAL ASSESSMENT, CONSENT FORMS & CROSS REFERENCING : A STUY OF FORTIS HEALTHCARE, GURUGRAM

Name: Khushboo Singh Chhatrya ; 1528 ; HM-27

Faculty Mentor: Proff. Seema Mehta
Organization Mentoe: Dr. Prianka Kundrai

BRIEF HISTORY AND DESCRIPTION ABOUT ORGANIZATION

Fortis Healthcare is a leading hospital known for its quality healthcare services, advanced medical technology, and compassionate patient care.

VISION: To create a world-class integrated healthcare delivery system in India, entailing the finest medical skills combined with compassionate patient care

MISSION: To be a globally respected healthcare organization known for Clinical Excellence and Distinctive Patient Care

BRIEF INTRODUCTION ABOUT PROJECT

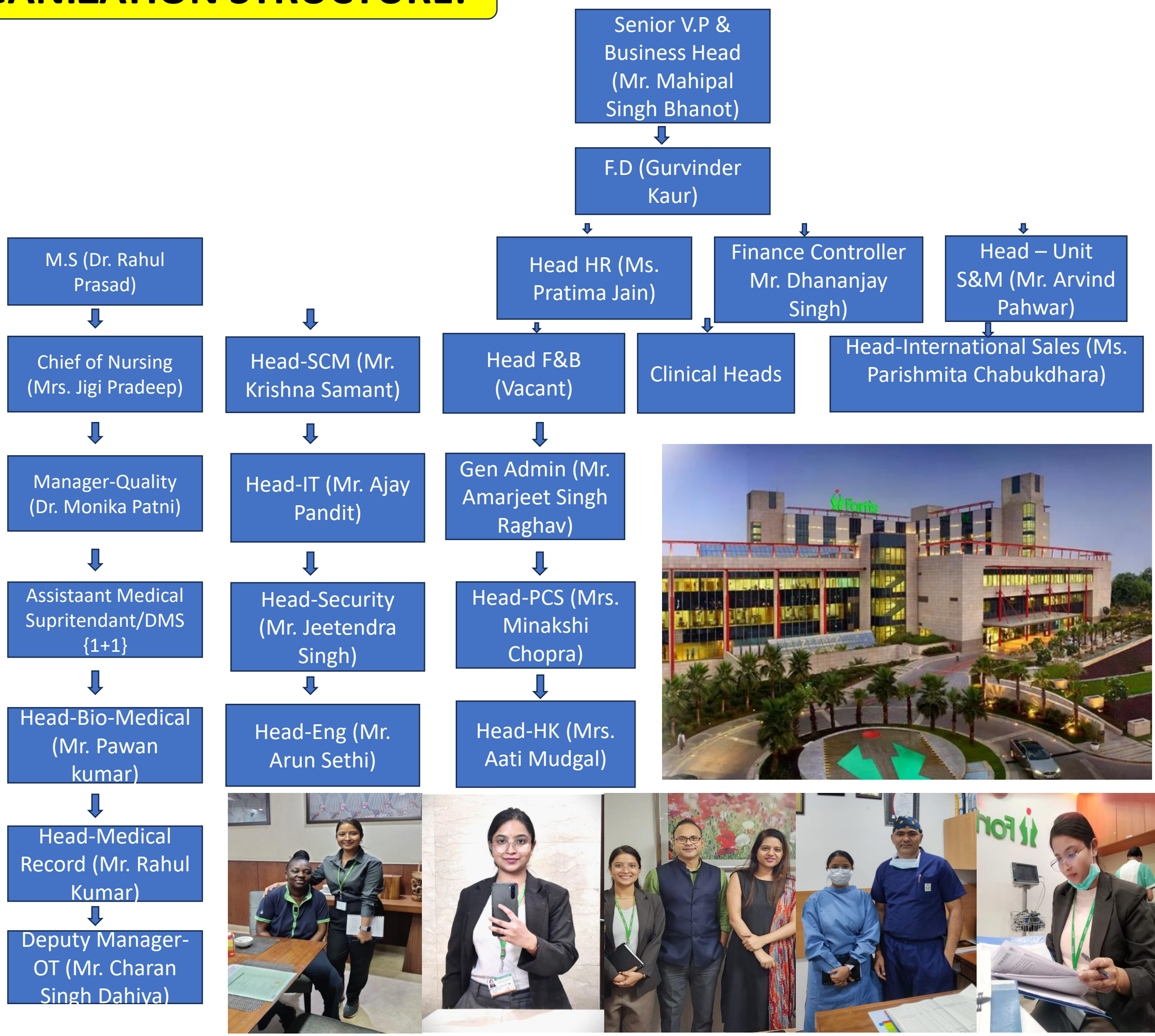
INITIAL ASSESSMENT FORM: Complete medical records are important for assessment, history taking, communication, quality, payment, and protection

CONSENTS FORM: A medical consent form is a paper that makes sure everyone understands a procedure and agrees.

CROSS REFERENCES: Cross-references are when doctors send patients to other doctors for specialized treatment or tests

TURN AROUND TIME (TAT): Turnaround time is the duration required to complete a task.

ORGANIZATION STRUCTURE:



USEFULNESS OF INTERNSHIP:

Initial Assessment form, X AXIS Shows percentage of completeness in Graph i.e, 41%

Informed Consents for, X AXIS Shows percentage of completeness in Graph i.e. 44%

STANDARD TIME OF CROSS REFERENCE
URGENT TAT: Thirty minutes ROUTINE TAT: Two hours
Above thirty minutes: 82% Below
thirty minutes: 12% Above
two hours: 12% Below
two hours: 8% Above

SUGGESTIONS: Emphasize the importance of complete and precise documentation for effective patient care

Check consent forms before patients sign to ensure all information is complete. Explain importance and encourage questions

Develop efficient workflows and processes that optimize time management, prioritize tasks, and minimize unnecessary delays.

OBJECTIVES:

To examine the Initial Assessment form for discrepancies

To review the Consents form to assess its completeness With respect to accuracy, ethical consideration

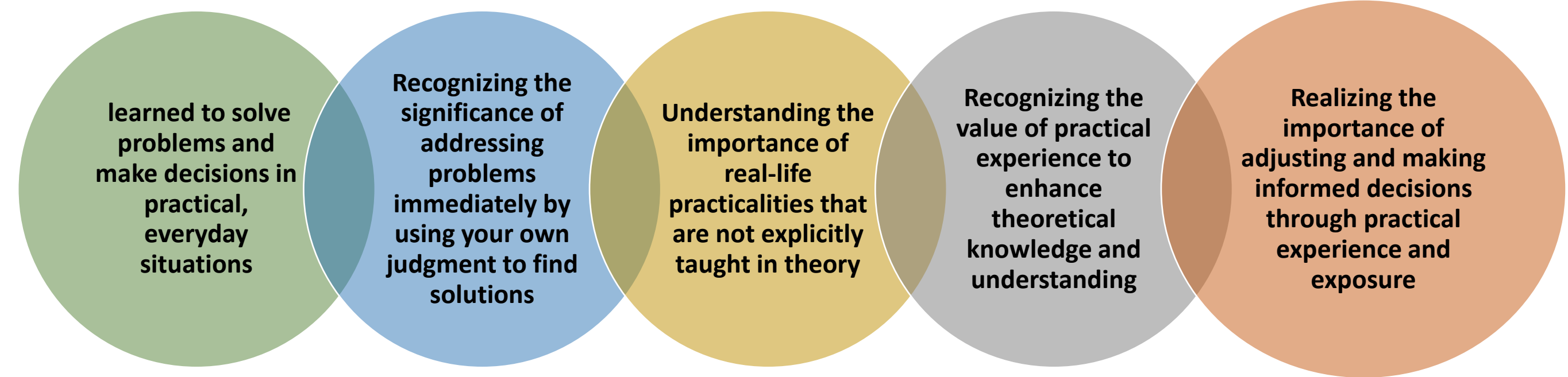
To analyze the TAT for cross references

METHODOLOGY AND DATA COLLECTION:

DATA COLLECTION METHOD: In this study, collection of data by reviewing the Initial Assessment form, Consent form, and cross-references. The data includes information about completeness, delays, and recorded times, which can be analyzed using math and statistics

STUDY DESIGN: Quantitative Study (descriptive or observational)

DIFFERENCE BETWEEN PRACTICAL EXPOSURE AND THEORETICAL UNDERSTANDING:



SWOT ANALYSIS:

STRENGTHS:

- Experienced and qualified nursing staff.
- Availability of necessary resources and equipment.
- Established procedures and protocols for patient care.

WEAKNESS:

- Inadequate staffing levels or shortage of nursing staff.
- Limited budget for acquiring additional resources or equipment.
- Outdated or inefficient procedures and protocols for patient care

OPPORTUNITIES:

- Implementation of communication and coordination training programs for nurses.
- Introduction of time management strategies to improve punctuality in documentation.
- Promoting a positive work environment through team-building activities and regular meetings

THREATS:

- Resistance or reluctance from staff to participate in training programs.
- Challenges in implementing time management strategies and ensuring compliance.
- Potential conflicts or lack of enthusiasm for team-building activities and meetings.

CHALLENGES FACED DURING INTERNSHIP:

Heavy workload of nurses leading to delayed responses to document-related queries.

Difficulty in accessing timely patient information due to misplaced files.

Subpar cleanliness in certain ICUs, including accumulated dust and occasional messiness.

Loudness of nurses in the ICU, causing disturbance to patients and other staff members.

Importance of maintaining decorum, discipline, cleanliness, and silence in the ICU for optimal patient care.

LEANINGS DURING INTERNSHIP:

File management and auditing in the Medical Record Department.

Noting timing of procedures in Bone Marrow Transplant.

Audit of Initial Assessment Forms and Consent Forms.

Tracking turnaround timings for cross-references communicated by nurses to doctors.

DATA ANALYSIS:

The sample size of 265 patients was taken for the study

Reviewed each form to assess its completeness. Identified the presence or absence of required information in the forms. Calculated the percentage of completeness based on the number of forms with all necessary information

Examined each form to determine its completeness. Checked if all required details were provided in the forms. Calculated the percentage of completeness based on the number of forms with complete

Segregated the TAT data into two categories: urgent and routine. Collected information on the time taken to complete urgent cases (above thirty minutes) and routine cases (above two hours). Calculated the percentage of cases meeting the specified TAT for both urgent and routine categories.

