

**INTERNSHIP IN SUPPLYCHAIN MANAGEMENT AT MATERIAL
DEPARTMENT OF P D HINDUJA NATIONAL HOSPITAL, MUMBAI.**

Report Submitted to



The IIHMR University, Jaipur

For the partial fulfilment for the award of the degree of

Master of Business Administration (MBA)

in

Hospital and Health Management

by

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Master of Business Administration (MBA) in Hospital and Health Management 2020 -2022

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Sr no	Abbreviation
1	OT - Operation Theatre
2	IVF – In vitro Fertilization
3	DSA - Digital Angiography Substantial
4	MIS - Management Information System
5	PO -Purchase Order
6	OCF - Quotation Comparison Form
7	GRN - Good Receipt Note

Internship report

Introduction:

An internship is Opportunity given by the Organization for particular period of time, so that they can get knowledge of particular industry. I completed my internship in procurement and Supply chain Management at P D Hinduja National Hospital, Mumbai. This department is known as Material department and I was introducing to various other Main stores and Sub Stores.

Main stores – Pharmacy store, Medical store, biomedical store, Engineering store, General store Provision Store, Clinical store

Sub stores - OT store, IVF store, DSA store, Cath lab Store.

All this store, procurement are manage by the material department. Here I am learned to manage the personal activities with departmental work and learnt responsibility as an employee in working professional environment.

Objective

- To learn the concept of purchase activity in real environment.
- Verify purchase order and quotation comparison from on daily basis
- Analyze the procurement activities of the all stores and put together all the relevant information into management information system

Organization Profile

Parmanand Deepchand Hinduja is a Founder of Hinduja Group and Hinduja Foundation believed from his early childhood that health and education were the fundamental rights of each individual. the hospital was opened in 1951. In 1956 new plot was Purchase and in 1963 new building was shifted and name as east building National Hospital with 100 beds, Shri Parmanand Hinduja passed away in 1971, after that Hinduja brother took the responsibility and in 1976 the hospital renamed as P D Hinduja Hospital and Medical Research Center. Now it is tertiary care Hospital with 400 beds. It is a private charitable trust hospital and does

tremendous charity to poor and needy people and hospital is nonprofit organization. Their mission and vision are.

Mission

To create Hinduja Hospital as a World Class medical institution by delivering quality medical care to all patients, as well as continuing medical education to all doctors and training to nurses and by undertaking basic and clinical research with a focus on the needs of the country.

Vision – “Quality Healthcare for ALL”

- Affordable
- Value Based
- Ethical
- Transparent
- Outcome Based
- Technology & Innovation Centre

Service provided By Organization

Work to Give

HNH does over Rs. 10 crores (INR 10,00,00,000) of charity annually, based on Lalitaji's guidelines. She helped establish a Co-operative Credit Society, which today is able to give a loan of up to Rs. 2 lacs (INR 2,00,000) to an employee.

Word is a Bond

Lalitaji kept her word and established a nursing school which gave free education and boarding to the future nightingales. Today, it has blossomed into a full fledged college.

Act Local Think global

Lalitaji along with Sri S. P. Hinduja created affiliations with international institutes for bringing the best medical support and state-of-the-art technology to HNH.

Advance Fearlessly

No matter what circumstances, Lalitaji has given us all the strength to serve to mankind courageously be it floods, terrorist attacks or calamities.

Partnership for Growth

Lalitaji encouraged partnership with consultants and academic institutions to include a sense of ownership which had resulted in growth and recognition to all the members of HNH parivar.

Key activities / Project Undertaken Other Than Dissertation.

1. Prepare a monthly (MIS) Management Information System and report to respective authorities.
2. Ensuring the correctness of P.O's in term of rates, delivery, discount etc
3. Ensuring complete details of QCF
4. Ensuring Correctness of Outside Purchase GRN for Patients
5. Ensuring completeness of Free Drugs GRN.

Key Learning –

1. Understood the process of purchase activity and necessary details required for the procurements.
 2. Analyze the revenue generation from all relevant stores under department.
 3. Learnt Audits.
 4. Got an exposure of tertiary care hospital culture learned punctuality, dedication and sincerity toward the defined work.
 5. Employment engagement activity gave me exposure to good environment is also important for employees.
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