

Fundamentals of Project Planning and Management

Course Description-

Every organisation runs project either formally or informally. Many projects are all around of us. We engaged in projects at home and at any work place or organisations. Planning principles, across settings and execution methods are offer some ways which projects can be run more effectively or efficiently. Projects management provides organisation with the framework for utilising resources, sequencing activities, scoping projects, and minimising risk.

This is an introductory course on the key concept of planning and executing projects. In this course we will identify factors to lead the project, planning of project, analysis, and management of projects.

This Course program start by the University of Virginia Darden School of Business as a Project Management Institute has been approved by PMI® (Registered Education Provider) to issue 12 professional development units for this course.

Objectives of the Course-

In a brief, objectives of the course Fundamentals of Project Planning and Management are the successful development of the projects procedures of planning, initiative, regulation, execution and the

helping in guidance of the project or team operations to achieving all the agreed goals within the set scope, budget standards and time qualities.

In developing countries or under developing countries always need projects on dynamic level to change or implementations in disasters, environmentally, socially, economically. If we plan to start a project anywhere either rural or urban areas, we first need the excavation of historical facts to know about the areas and culture or social aspects of that areas. Then, we plan a project and access to take high risk for choosing suitable place where we implement project. Project planning is must be important based on schedules and guidelines of project according to time and set a management work lines and their duties till the project end. We must know starting of project or implementation of project budgeting is the most important part of project. Setting of project budget taking care of project timelines and running years of project as 5 year or 10 year and expenses, rents, and salaries of workers everything which comes under project. Before starting of project, always need a soft copy of project like proposal to equally sharing to those persons who command or run this project. Project can be run more effectively or efficiently. Fundamental of project planning and management said the framework for scoping projects, sequencing activities, utilizing resources, and minimizing risk. In end monitoring of project time to time based on data and changes in areas as socially, economically, or environmentally is most important part of planning and management.

Course Contents-

Fundamentals of Project Planning and Management starting a four-week project and giving learning of some basic ideas and develop a common language around what it takes to plan and manage projects. Basically, this course is developed and built over four weeks.

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Week 1-

Course instructor delivered lecture on define and organise projects and about the success and failure of projects.

Week 2-

Lectures on Developing a plan and going to start by scoping a project. Learn some techniques, trade off duration with cost and with scope to ensure that satisfaction with the plan that putting forward.

Week3-

Again, some lectures on planning and discussion about risk to access the risk associated with the project with the schedule of cost, even with the scope. In last, planning for ambiguity.

Week 4-

In a last week, lecture on execution of projects. To understand how to execute projects and how to make the most out of the project execution.

Learning Methodology used in Course-

In this course Fundamental of Project Planning and Management duration four weeks of learning with including lectures on course topics and on sub- topics. Then there is some reading material in between the week. In end they are giving assignments as a reading material and taking quiz test in end of the week. This is the learning methodology during the course.

Key learning from the Course-

1. learn the basic project planning and management so we can run effectively or efficiently projects at work place.
2. Identify and assist project management risks.

3. Setting a project budget.
4. Identify methods that can be used in situations with high degree of ambiguity.
5. this course provide me an in-depth perspective on projects planning and management, which is spotting on special areas of interest.

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